



TEMPORARY REGISTRATION

COTM offers temporary registration to occupational therapists who wish to visit Manitoba for the purpose of providing specific, time limited occupational therapy service to a client or clients. All occupational therapists who apply for temporary registration must hold registration in good standing with an organization that regulates the practice of occupational therapy in another jurisdiction (another province, state or country).

Are there certain types of occupational therapy practice that require temporary registration?

Yes, if you intend to visit Manitoba to provide occupational therapy service and you will have contact with clients, you will need to be registered with COTM. Temporary registration may be the most appropriate if you intend to:

- provide education involving clients,
- conduct research with clients,
- provide consultation,
- provide short-term assessment or intervention for a specific client or group of clients,
- provide service related to a public health emergency.

How many days of occupational therapy service can I provide while I am on the Register of Temporary Members?

You can be temporarily registered for up to 60 days in a 12 month period. (June 1 - May 31).

I have an opportunity to provide vacation relief at a health care facility. Can I have temporary registration for this purpose?

No. You will need to be fully registered to provide autonomous occupational therapy service, even if it for a short period of time.

What is the process for becoming temporarily registered?

You must complete an Application for Temporary Registration. There are questions on the application that ask about the type of service you will be providing. You must also specify the dates that you will be in Manitoba to provide this service.

Additionally, COTM will require regulatory history from your current regulator(s) and evidence of professional liability insurance. Your application will be reviewed by the COTM Registrar. If your application is approved, a certificate will be issued.

Is there a cost to be on the Register of Temporary Members?

The cost is \$50.00 per month. If you are providing temporary occupational therapy service in a public health emergency, the registration fee may be waived.

Are there other requirements for temporary registration?

If clients are involved, you will need to have an association with a regulated health professional or agency which provides oversight for your work. This requirement does not happen if you are providing OT service to a client or clients from your own jurisdiction (e.g. at a camp, work site or summer home).

I am planning to teach a course in Manitoba. The primary audience is health professionals. Do I need to have temporary registration?

You do not need to be registered with COTM if your teaching will not involve clients and there is no potential risk of harm to clients.

Some consumers may be in the audience. Does this mean that I should have temporary registration?

It may; in situations that are unclear, it is advisable you contact COTM to discuss the details.

Are there types of occupational therapy service that can be provided without registration?

If there is no direct client contact involved in the delivery of service, registration with COTM is not required. Examples of short-term occupational therapy service that do not require registration with COTM are:

- testifying in court,
- acting as an expert witness,
- providing or receiving education, or
- conducting research.

Is it possible to convert my temporary registration into permanent registration if I decide to stay in Manitoba?

No, if you wish to practise occupational therapy in Manitoba beyond the limits of your temporary registration, you must complete an Application for Registration, and supply all of the required documents. You cannot practise occupational therapy until you have been granted registration.

Are there other specific requirements?

You must be able to meet other relevant registration requirements such as abiding by the COTM *Code of Ethics*, maintaining continuing competence requirements and carrying adequate malpractice insurance coverage. The insurance coverage that you have with your paid employment will not cover the service you provide in a volunteer capacity.

For more information, please contact COTM at (204) 957-1214 or by email at OTinfo@cotm.ca

This publication is provided for general information. For more specific information see
The Essential Competencies of Practice for Occupational Therapists in Canada,
The COTM *Code of Ethics* for Occupational Therapists and
The Occupational Therapists Act and Regulation.

COTM publications are available on our website at www.cotm.ca