

### Registration Misconduct Levies

In order to be in a legal position to practise occupational therapy in Manitoba a person must be properly registered with the College of Occupational Therapists of Manitoba. Practice is not permitted without registration or if one's name is entered on the Register of Non-practising Members.

In order to clearly outline the consequences of violations of *The Occupational Therapists Act* with respect to registration, please note the following information, as per the COTM Registration Misconduct Policy which came into effect on November 2009.

#### Practising Without Registration

Deals with individuals who have:

- engaged in the practice of occupational therapy without undergoing the registration process; or
- continued to practice after being struck from the COTM register, or
- engaged in a professional practice role that is not limited to OT, and later want to continue the same role with the designation of occupational therapist, or
- engaged in circumstances of misrepresentation.

The consequences of this violation include the requirement for the payment of a minimum **\$375 misconduct levy**, other relevant application and late fees, and the full or pro-rated registration fee for the time practice occurred without registration.

There is an incremental element to the misconduct levy to deal with the length of time of the violation.

#### Practising with Incorrect or Incomplete Registration

Applies even though the individual may be correctly registered at the time that the violation is identified and a minimum payment of a **\$125.00 misconduct levy** in addition to outstanding registration fees and a late fee is issued.

Includes individuals who have:

- engaged in the practice of occupational therapy while on the Register of Non-practising Members or without correct registration
- engaged in the practice of occupational therapy before the registration process was complete; or,

- failed to comply with the requirements of registration, including maintaining sufficient liability insurance

There is an incremental element to the misconduct levy to deal with the length of time of the violation.

### **Annual Registration Renewal**

These policies do not relate to the situation in which an individual is late with the annual registration renewal. Late renewal results in a \$50.00 late fee but does not trigger the penalties outlined in these policies.

The misconduct levy will, however, be applied if the individual continues to practise after being struck from the register as a result of noncompliance with renewal of registration requirements.

For more information, please contact COTM at (204) 957-1214 or by email at [OTinfo@cotm.ca](mailto:OTinfo@cotm.ca)

This publication is provided for general information. For more specific information see  
*The Essential Competencies of Practice for Occupational Therapists in Canada*,  
The COTM *Code of Ethics* for Occupational Therapists and  
*The Occupational Therapists Act and Regulation*.  
COTM publications are available on our website at [www.cotm.ca](http://www.cotm.ca)